

**PALATINE HILL WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**By Teleconference**  
**July 17, 2025**

The regular meeting of the Board of Commissioners convened by video teleconference at 9:01 A.M. on Thursday, July 17, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Roberta Allen
Laura Martin	Saidee McKay
Boone Scholibo	Matt Stiedler
David Veverka	Ron Stevenson
	Leslie Goss (member of the public)

The Minutes of the June 19, 2025, regular meeting were read. David moved to approve the minutes and Carrie seconded the motion. The motion passed unanimously.

The general fund expense checks for July 2025 were approved for \$105,907.03, and the system fund checks for July 2025 were approved for \$7,162.87.

**DISTRICT UPDATE:**

Matt reported that he has received the renewal for 120Water. Matt reported that he and Ron addressed a reported leak on Carey Lane and that he addressed the issue with a resident on Underhill, who had painted one of the fire hydrants black.

Laura reported on behalf of Brian, who is on vacation, that progress continues on completing the design modifications to meet ODOT requirements for Highway 43 and Breyman improvements. When asked about the availability of the District Emergency Procedures Manual, Brian mentioned via email that he can provide an electronic copy to all board members and a hard copy to a designated board member. Boone Scholibo offered to keep the hard copy of the manual. Laura will ask Brian whether any updates are needed and have been completed since the last version was issued.

Brian also provided some initial thoughts via email for committee formation regarding funds approved in the 2025-2026 budget as follows:

1. AMI and Electronic Billing Implementation – 2 Board members, Brian, Dee, Matt, 1 District resident (optional). *The purpose of the committee is to inform vendor selection, electronic billing “wants”, implementation schedule and communication to District customers.*

2. District Communications Strategy – 2 possible approaches:
  - a. Consultant-led Strategy and Implementation – Committee to consist of 2 Board members and 2-4 District customers plus Brian and Dee. Consor Communications staff will facilitate communications goal development; implementation strategy, identification, selection and rollout of communications software (if needed); website update and template communications materials, with input from the committee and Board.
  - b. District-led Strategy – Leverage a committee of Board members (2) and District residents (likely 4-5) to accomplish the same tasks as above, using available District resident expertise to execute these tasks with support from District staff (Dee, Brian, Matt).

Regarding #1, the Board consensus was to include Laura and Carrie as members, since they had previously volunteered, and to have Jeff Krenek, a community member who served on the 2025-2026 Budget Committee, work as outlined. Regarding #2, the Board consensus was to have David and Boone, who volunteered, along with Heather Bogaty, a community member who served on the 2025-2026 Budget Committee, work under subpoint a, as outlined. Laura will discuss with Eric where he would like to contribute and with Brian about next steps and other community involvement.

#### PUBLIC COMMENT

Leslie mentioned that, even though our main business is selling water, funding for system maintenance and upgrades comes from our rates, which could go up if the Portland Water Bureau decides to raise wholesale rates. Still, water conservation should be encouraged whenever possible. Data on customer usage patterns is key for making informed decisions, and these considerations will remain important when estimating future rate increases.

Laura noted that she will not be able to attend the regularly scheduled October 16<sup>th</sup> meeting unless it is rescheduled for October 23<sup>rd</sup>. This was agreeable to those present, and Laura will check with Brian and Eric to see if they can attend.

The meeting adjourned at 9:35 A.M. The next meeting is scheduled for August 21, 2025, at 9:00 A.M.

APPROVED:

---

Commissioner

---

Commissioner