

**PALATINE HILL WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**By Teleconference**  
**November 20, 2025**

The regular meeting of the Board of Commissioners convened by video teleconference at 9:01 A.M. on Thursday, November 20, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Brian Ginter
Laura Martin	Cheryl Paulson (for Roberta Allan)
Eric Mulligan	Saidee McKay
Boone Scholibo	Matt Stiedler
David Veverka	Ron Stevenson

The Minutes of the October 20, 2025, regular meeting were read. David moved to approve the minutes, and Eric seconded the motion. The motion passed unanimously.

The general fund expense checks for November 2025 were approved for \$55,576.76 and the system fund checks for November 2025 were approved for \$9,090.00.

**DISTRICT UPDATE:**

Ron reported that there were no issues except for a few brief power outages. Matt noted that during this time of year, with the Portland connection available, the duration of an outage is usually not a problem. For recent power outages, Matt had to activate the backup power on Saturday and Sunday mornings. He also mentioned that some routine drone footage was captured for the cell tower. Routine control valve rebuilds are scheduled for early December, which occur only once every five years. Dee reported that the handheld docking station is not functioning properly, and she and Cheryl are working with vendors to find a replacement. Matt also suggested contacting the meter rep for assistance to find a replacement.

Brian recapped items he continues to work on: the permitting requirements to get the waterline designs out to bid this winter, costs for the standby generator for including in the budget for next calendar year, updating the District Emergency Manual for digital and hardcopy distribution to board and staff, draft proposed language to update the rules and regulations for meter tampering, including fees and charges, and providing historical water trends to the board. He is enlisting staff assistance to complete the Communication Strategy Committee framework and the Automated Metering Infrastructure (AMI) and Billing Committee framework.

**PUBLIC COMMENT**

None.

The meeting adjourned at 9:17 A.M. The next meeting is scheduled for December 18, 2025, at 9:00 A.M.

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APPROVED:

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Commissioner

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Commissioner