

**PALATINE HILL WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**By Teleconference**  
**August 21, 2025**

The regular meeting of the Board of Commissioners convened by video teleconference at 9:06 A.M. on Thursday, August 21, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Laura Martin	Brian Ginter
Eric Mulligan	Roberta Allen
Boone Scholibo	Saidee McKay
David Veverka	Matt Stiedler
	Ron Stevenson
	Leslie Goss (member of the public)

The Minutes of the July 17, 2025, regular meeting were read. David moved to approve the minutes and Boone seconded the motion. The motion passed unanimously.

The general fund expense checks for August 2025 were approved for \$105,931.87, and the system fund checks for August 2025 were approved for \$2,020.00.

Dee reported that there are some remaining entries to complete for the year-end close, and Laura mentioned that board members should complete the annual audit questionnaire that they have received via email.

**DISTRICT UPDATE:**

Matt reported that they are working with Consor on Birdshill valve box replacements. He is also following up on the backflow reporting.

Brian is working with Matt to update the District Emergency Manual and will send it to the board electronically, as well as give Boone a hard copy once it's complete. Since the board decided to work with a consultant-led Communications Strategy Committee, Brian will draft a scope of work to present at the next meeting. Laura will call Heather Bogaty, a budget committee member and resident who volunteered to work with this group, to invite her to the next meeting. Eric Mulligan also mentioned that Brent Hutchings would be a good fit for this group, and Laura will contact him as well. Additionally, Brian will draft a scope of work for the AMI and Electronic Billing Implementation Committee to present at the next meeting, and Laura will reach out to Jeff Krenek, a resident and budget committee member who volunteered for this group, to invite him as well.

Eric asked about water usage this summer compared to previous years, and Matt said that the district has reached nearly a million gallons only twice this summer, with peaks of 980,000 gallons on July 16th and 941,000 gallons on August 11th. Brian will create a visual graph showing month-to-month water usage over the past couple of years using data from the water bureau. The group notes that water usage becomes concerning when it hits a million gallons for three consecutive days, which hasn't happened yet this summer.

Brian explained that the water system's seasonal peaking factor is 1.74 million gallons, with a contract amount of 0.43 million gallons and a daily factor of 2.3. Matt mentioned that water usage this summer has been lower than last year, with only 2-3 days reaching 900,000 gallons compared to multiple such days last July. Brian notes that the District can go up to 1.2 million gallons per day without penalties, and their usage trend is decreasing, which is positive as it helps reduce water costs.

**PUBLIC COMMENT**

None.

The meeting adjourned at 9:31 A.M. The next meeting is scheduled for September 18, 2025, at 9:00 A.M.

**APPROVED:**

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Commissioner

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Commissioner