

PALATINE HILL WATER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
By Teleconference
March 19, 2026

The regular meeting of the Board of Commissioners convened by video teleconference at 9:01 A.M. on Thursday, March 19, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Brian Ginter
Laura Martin	Roberta Allen
Eric Mulligan	Saidee McKay
Boone Scholibo	Matt Steidler
David Veverka	Ron Stevenson

The Minutes of the February 19, 2026, regular meeting were read. Carrie moved to approve the minutes, and David seconded the motion. The motion passed unanimously.

The general fund expense checks for March 2026, totaling \$38,648.17, and the system improvement expense checks for March 2026, totaling \$1,453.25, were approved.\

Dee noted that the insurance payment for the fire hydrant claim was received. Dee also noted that a stop payment was processed for a check that was not processed by a vendor.

DISTRICT UPDATE:

Ron reported continued monitoring of a contractor working on a Vacuna Street property.

Brian is moving forward after ODOT's final comments to begin the bid process for pipeline projects and report at our May meeting. He reported that Clackamas County will be paving on Birdshill, and we are finalizing our work on adjusting the valve cans with information from Matt on bids. There is a new service requested on Riverside requiring a complicated service which we will likely use the developer's ability to complete.

Backflow testing follow-up was discussed. Laura suggested that board members could help improve the low response rate on backflow filings by making phone calls to noncompliant residents, with Matt agreeing to provide a script and contact information. Laura will work with Dee on contact numbers. Eric suggested that we consider contracting with a service provider to administer and perform tests for noncompliant customers. Carrie suggested that we add a link to a list of contractors on our website and update the information currently there regarding backflow testing.

Brian reported that committee work will roll into the following fiscal year.

Laura mentioned that she will begin recruiting members for the May budget meeting. Due to the public notice requirement, we can also advertise for hearing on rule changes in that same meeting and do the first reading of the change then.

Matt reported that a fallen tree took out a phone line, affecting communications at the pump house, and it has taken some work to get CenturyLink scheduled for the repair. Matt has obtained pump house roof-replacement bids ranging from \$10,000 to \$22,000 from four vendors. Laura moved, and Eric seconded a motion to authorize Matt to use Trenchline for valve boxes. Since the bid has not been received at the time of this meeting and work will begin soon, Matt will need guidance from the board. Laura moved, and Eric seconded a motion to authorize an expenditure not to exceed \$15,000; if it exceeds that amount, he will ask the board for verbal/email approval.

PUBLIC COMMENT

None

The meeting adjourned at 9:31 A.M. The next meeting is scheduled for April 16, 2026, at 9:00 A.M.

APPROVED:

Commissioner

Commissioner