

**PALATINE HILL WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**By Teleconference**  
**September 18, 2025**

The regular meeting of the Board of Commissioners convened by video teleconference at 9:01 A.M. on Thursday, September 18, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Laura Martin	Brian Ginter
Eric Mulligan	Roberta Allen
Boone Scholibo	Saidee McKay
David Veverka	Matt Stiedler
	Ron Stevenson
	Leslie Goss (member of the public)
	Heather Bogaty (member of the public)
	Jeff Krenek (member of the public)

The Minutes of the August 21, 2025, regular meeting were read. David moved to approve the minutes and Eric seconded the motion. The motion passed unanimously.

The general fund expense checks for September 2025 were approved for \$112,281.55, and there were no system fund checks for September 2025.

**DISTRICT UPDATE:**

Ron reported that while reading meters, he noticed that one of the two previously locked meters for nonpayment had its lock cut (located at Palatine and Military). The meter was relocked until the owner paid the overdue amounts. A discussion about the current rules took place (\$150 charge for lock materials and labor), with the Board instructing Brian Ginter to draft proposed language to update the rules and regulations for future incidents, including fees and charges. Matt will provide details about Raleigh Hills Water, including language regarding unauthorized use. Matt reported that, aside from the meter lock activity, there were no other items to report.

Brian continues working with Matt to update the District Emergency Manual and will send it to the board electronically, as well as provide Boone with a hard copy once it's finished. He is also working on historical water trends, as discussed in last month's meeting, and has just received the necessary data to analyze.

Brian outlined the Automated Metering Infrastructure (AMI) and Billing Committee framework, which will include board members, Laura and Carrie, a community member, Jeff Krenek, PHWD staff, Dee and Matt, and from Consor, Brian. The goal will be to inform the District of its wants and needs for selecting a vendor to deliver services for meters and software over approximately four meetings between October and December, with 1 or 2 of those meetings being with proposed vendors. Once a vendor is identified, a proposal will be drafted and presented to the board for approval and implementation during the second half of the fiscal year, between January and June. Jeff asked for the names of any previously identified vendors to be forwarded to him for preliminary research.

Brian outlined the Communication Strategy Committee framework, which will include board members David and Boone, a community member Heather Bogaty, PHWD staff Dee and Matt, and will be led by Consor employee Tammy. Brian will further develop a description of the work to be done with Tammy so that two more community members can be recruited for the committee. The meetings are scheduled between November and March or April, approximately every three weeks. Heather mentioned that the challenge will be to build on the key learnings from the last communication about system maintenance and to see if the community emergency preparedness group has any insights. She also noted that a local option measure will not be on the next ballot, and community members who previously worked on that may be willing to serve on this committee. Leslie mentioned that Brent Hutchings might be willing to join our first meeting to debrief on the recent experience of community members to inform the strategy needs.

PUBLIC COMMENT

None.

The meeting adjourned at 9:36 A.M. The next meeting is scheduled for October 23, 2025, at 9:00 A.M.

APPROVED:

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Commissioner

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Commissioner