PALATINE HILL WATER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
By Teleconference
December 18, 2025

The regular meeting of the Board of Commissioners convened by video teleconference at 9:01 A.M. on Thursday, December 18, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Brian Ginter
Laura Martin	Roberta Allan
Eric Mulligan	Saidee McKay
Boone Scholibo	Matt Stiedler
David Veverka	Ron Stevenson

The Minutes of the November 20, 2025, regular meeting were read. David moved to approve the minutes, and Carrie seconded the motion. The motion passed unanimously.

The general fund expense checks for December 2025, totaling $41,072.37, were approved.

Dee reported finding a new docking station for the handheld meter reader, which is required for communication with the billing system. Laura mentioned that Danica, their budget officer, was moving to the East Coast. Laura will communicate with Danica to confirm the June 30th deadline and explore options, including potentially keeping her services if she's willing to accommodate the time change. Matt mentioned that their budget process currently involves him and an accountant serving as co-budget officers rather than a dedicated budget officer position.

DISTRICT UPDATE:

Ron reported that a car was parked on a fire hydrant on Palatine Road near Summerville, causing damage to the hydrant. Matt confirmed he has the insurance information for the vehicle and will file a claim directly with the insurer once the repair costs are determined. Ron also explained that recent work on Greenwood Road included storm drain maintenance and PRV rebuilding, which contributed to increased construction traffic in the area.

Matt reported on the underground infrastructure, noting that the isolation valve was operational and that the regulators had been rebuilt. He clarified billing issues for studies with the City of Portland, explaining that the new contract did not address how to charge for studies completed in the current fiscal year, which will be billed over 12 months. Matt also noted that the 3rd pump was experiencing vibration issues, prompting repair to the shroud and fan, leaving 2 pumps for low-end operations.

Brian noted that the January meeting would likely be longer to cover various topics, including the district update and committee matters.

PUBLIC COMMENT

None.

The meeting adjourned at 9:19 A.M. The next meeting is scheduled for January 15, 2026, at 9:00 A.M.

APPROVED:

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Commissioner	Commissioner