

PALATINE HILL WATER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
By Teleconference
October 23, 2025

The regular meeting of the Board of Commissioners convened by video teleconference at 9:04 A.M. on Thursday, October 23, 2025. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Brian Ginter
Laura Martin	Cheryl (for Roberta Allan)
Eric Mulligan	Saidee McKay
Boone Scholibo	Matt Stiedler
David Veverka	Ron Stevenson
	Leslie Goss (member of the public)

The Minutes of the September 18, 2025, regular meeting were read. David moved to approve the minutes, and Eric seconded the motion. The motion passed unanimously.

The general fund expense checks for October 2025 were approved for \$84,420.16, and the system fund checks for October 2025 were approved for \$2,165.50.

DISTRICT UPDATE:

Ron reported that there were no issues, and it has been a quiet month. Matt noted that he had purchased a small backup generator for potential power outages this winter to run the SCADA system, including sensors and the computer. Matt informed the board that a larger generator should be considered as an alternative backup power source for the pump station, for budgetary purposes. Brian noted that this will require significant planning, and he will research the approval, permitting (including land use), and management requirements to compile an estimate.

Brian recapped items he continues to work on: updating the District Emergency Manual for digital and hardcopy distribution to board and staff, providing historical water trends to the board, completing the Communication Strategy Committee framework, and completing the Automated Metering Infrastructure (AMI) and Billing Committee framework. He has feedback from Consor's communication team, and that committee work can begin soon. After that, the AMI and Billing Committee process will begin. He also reported that the waterline design projects review is close to completion by ODOT, so that the bids can be compiled over the winter when contractors are interested in lining up work for the better weather months. In addition, he is working on the draft proposed language to update the rules and regulations for meter tampering, including fees and charges.

Matt mentioned that he was able to go on a tour of Portland's new water treatment facility, and he is developing a handout for both Raleigh Hills and Palatine Hill.

PUBLIC COMMENT

None.

The meeting adjourned at 9:35 A.M. The next meeting is scheduled for November 20, 2025, at 9:00 A.M.

APPROVED:

Commissioner

Commissioner