

PALATINE HILL WATER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
By Teleconference
May 16, 2024

The regular meeting of the Board of Commissioners convened by video teleconference at 9:02 A.M. on Thursday, May 16, 2024. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Carrie Gentry	Brian Ginter
Maya Klein	Roberta Allen
Laura Martin	Saidee McKay
Eric Mulligan	Ron Stevenson
David Veverka	Matt Steidler
	Leslie Goss (member of the public)

The Minutes of the April 18, 2024 regular meeting were read. David moved to approve, and Carrie seconded approval of the Minutes. The motion passed unanimously.

The Minutes of the May 7, 2024, budget committee meeting were read. Laura moved to approve, and David seconded approval of the Minutes. The motion passed unanimously.

General fund expense checks were approved for May 2024 in the amount of \$51,180.57. Checks written from the Systems Development Fund totaled \$25,486.74 for May to Industrial Systems Inc. for \$24,471.24 and to Consor North America for \$1,015.50. Attached is a list of the checks written.

The general ledger and financial statements for April 2024 were reviewed.

DISTRICT UPDATE:

Ron reported a water main repair was performed at repair in the Corbett Hill area. Other than that repair, things have been relatively quiet again this month.

Brian reported he is getting projects out to bid for the upcoming year and supporting Matt's work with upgrading the SCADA system.

Matt reported that the new SCADA system upgrade will begin on Monday with panel and conduit installation, followed by the hardware replacement. Manual monitoring for a few days will be supported while the replacement occurs. The City of Portland approved the use of a connection on Palatine Hill to supply power, and pumps will be available from the Carey Lane station. Divers assisted in replacing a float gauge on the upper tank and repairing the float gauge on the lower tank. Matt will provide the survey list of lines to Ron for his work to begin the required verification of service lines.

Brian reported that he is in the process of setting up the Flash Alert System and will coordinate with Dee for payment of the annual fee.

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The summer meeting schedule was discussed to ensure we have the necessary quorum for conducting business. Due to conflicts, the board's next regular meeting will occur on Monday, June 17, 2024, at 9:00 A.M. The July 18, 2024, and August 15, 2024, meetings are anticipated to have enough attendance and will not be rescheduled.

The meeting adjourned at 9:29 A.M. The next meeting is scheduled for June 17, 2024 at 9:00 A.M.

APPROVED:

Commissioner

Commissioner